

Facebook Meeting Via Zoom

December 1, 2021

Present - Lisa Devaric, Katie Frase, Michelle Mackall, Sherye Nickerson, Liz Forte, Lauren Harton

1 - Administration of the PTO facebook group

- We are all willing to be administrators and believe that more is better to share the load and the responsibility.
- We will add either Lisa Devaric or Debbie Gardner who is TCPS' publicist
- All posts to the group will have to be approved by any of the administrators before they are posted to the group.

2 - Facebook group policy

- Using the PTO Today's suggested Facebook policy, the group created the following document.
- This document will go to Debbie Gardner, TCPS publicist for review and approval.
- Once approved it will go onto our Facebook group and all members of the group will have to read it before being allowed to stay members of the group.
- The policy will then remain as the first post in the group at all times.

Facebook Guidelines for Easton Elementary PTO

Purpose of FB closed group: The purpose of our Facebook group is to provide an online community for parents and families at Easton Elementary School.

Goal: Our goal is to share information and tips, update the community on events and programs, and showcase the achievements of students, teachers, parents, and other community members.

Community Rules

- We encourage you to ask questions and share information. We request that you keep discussions focused directly concerning our school community.
- We encourage posts that highlight our community's accomplishments and constructively raise issues for discussion.
- When posting, please use appropriate language. Children can see our group.
- If you choose, you can post photos of your children at school events. The administrators reserve the right to remove any photos per parent request. Please no tagging.
- Do not post about concerns, problems, or conflicts with individual teachers, administrators, students, or parents. We will immediately delete posts that in any way put down or discriminate against individuals.

- Online threats will be taken seriously, and proper authorities will be immediately notified.
- Do not post information commonly understood as confidential (student grades, addresses, names, grades, teacher, class lists, etc) .
- Any inflammatory statements that make allegations against individuals or organizations will be deleted.
- Keep in mind what you post is public information to all members of the group.
- Any advertising for businesses is not allowed.
- Do not publish content as your own that has been created by others.
- No tagging any posts.

The PTO board and PTO Facebook administrators reserve the right to delete comments and block users who are not following the rules stated above.

***These rules have been approved by Debbie Gardner lead of social media and publicity for TCPS.